



COMMERCIAL SUPPORTER AGREEMENT For Continuing Medical Education (CME)

Between The Children's Hospital, an accredited provider of CME for physicians, herein called "accredited sponsor," and <COMMERCIAL INTEREST NAME HERE > herein called "commercial supporter", regarding the use of contributed funds for continuing education activities.

Commercial support is defined as financial, or in-kind, contributions given by a commercial interest¹, which is used to pay all or part of the costs of a CME activity.

Title of CME Activity:	
Date:	Location:

The commercial supporter wishes to provide funding support for the identified continuing education (CE) activity by means of:

Educational grant (direct or in-kind) in the amount of \$

Grant will be used for the following: (please specify below)

Honoraria Meeting space Exhibit Fee Catering Faculty Travel Other

Conditions

- Statement of Activity Purpose:** Activity is for educational and scientific purposes only.
- Control of Planning and Execution of Activity:** The accredited sponsor is responsible for designing and conducting the activity including identification of continuing education needs, determination of educational objectives, and selection of content, faculty, educational methods and evaluation format.
- Marketing CE Activity:** Only the accredited sponsor may authorize a commercial supporter to disseminate information about a CE activity to potential attendees.
- Disclosure of Financial Relationships:** The accredited sponsor will ensure meaningful disclosure of significant relationships between speakers and commercial entities.
- Involvement in Content:** There will be no scripting or influence on content of the CE activity by the commercial supporter or its agents.
- Exhibits and Promotional Activities:** No exhibits and commercial promotional activities will be permitted in the same room or obligate path as the educational activity, unless the exhibit is within an area that is designated for general exhibits and includes exhibits from different companies. Amount of support does not determine exhibit placement at this CE activity.

6. **Exhibits and Promotional Activities (cont'd):**

When commercial products are displayed at the educational activity, participants will be advised that:

- The Children Hospital’s “approved” status as a provider of CME refers only to its continuing educational activities and does not imply the ACCME endorsement of any commercial product.
- Promotional products are NOT intended for patient/hospital use and it is the participant’s responsibility to go through proper channels at their institution before using any product, drug or device.

7. **Commercial Supporters at Educational Activities:** Representatives of commercial supporter may attend the CE activity, but may not engage in sales activities while in the room where the education takes place.

8. **Opportunities for Debate:** Accredited sponsor will ensure meaningful opportunities for questioning and scientific debate during the educational activity.

9. **Management of Contributed Funds from Commercial Source:**

- Funds should be in form of an educational grant with checks made payable to *The Children's Hospital* (Federal Tax Identification # 84-0166760).
- The purposes and conditions of the educational grant are documented in this letter of agreement.
- No other funds from the commercial supporter will be paid to the activity director, faculty or others involved with this CE activity (e.g., additional honoraria, extra social events, etc.)
- The Children's Hospital will upon request, furnish the Commercial Interest documentation detailing the receipt and expenditure of the commercial support.
- Commercial support will be acknowledged in printed course materials, but without reference to specific products.
- The Commercial Supporter and The Children's Hospital agree to abide by all requirements of the Accreditation Council for Continuing Medical Education (ACCME) **Standards for Commercial Support.**

Signatures of Acceptance

The Children's Hospital Association

Date: _____

Shaun Ayon, BS – Manager, CME
Continuing Medical Education Office

Return one signed copy to:
The Children’s Hospital
CME Office
13123 16th Avenue, B158, Aurora, CO 80045

¹The ACCME defines a “Commercial Interest” as any proprietary entity producing health care goods or services consumed by, or used on, patients.

Commercial Supporter:

Date: _____

Name: _____

Signature: _____

Address: _____

Phone: _____

Fax: _____

E-Mail: _____