



Children's Hospital Colorado

Neurology B-155
720-777-6895

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www.childrenscolorado.org

Child's Name: _____

Appointment Date: _____

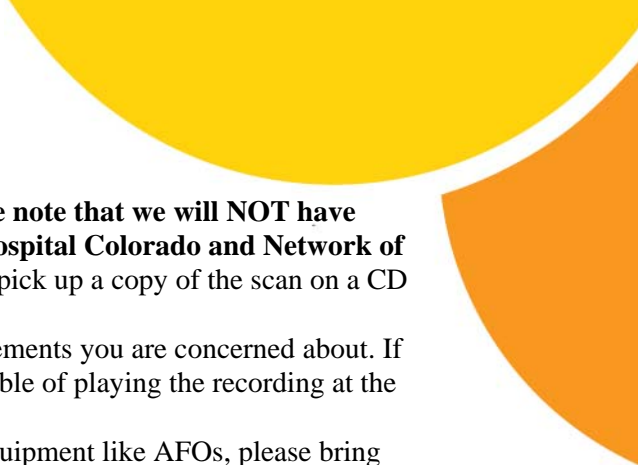
Appointment Time: _____

Neurology Clinic: 3rd Floor of Outpatient Pavilion

Dear Parent/Guardian,

We look forward to meeting you and your child. We hope that this document will help you feel better prepared for your upcoming visit.

- As you are aware, availability for new neurology appointments is quite limited, so **please let us know as soon as possible if you are unable to keep your appointment.** You may call us at 720-777-6895 to cancel or reschedule your visit.
- Your child's neurological evaluation will take place on the third floor of the Outpatient Pavilion at Children's Hospital Colorado, located at 13123 East Colfax Avenue, Aurora, Colorado (please see enclosed map and directions).
- There is free, on-site parking. Please allow **30 minutes** to park, find the check-in area, and complete the registration process.
- You should plan to be in the neurology clinic for up to **2 hours**. You may bring snacks and quiet entertainment. WiFi is available in the outpatient waiting area.
- During your child's initial visit, he or she will be evaluated by a physician, a physician's assistant, or a nurse practitioner with specialized training in neurology. Our nurse practitioners and physician assistants can manage care independently, write orders and prescribe medications. We are a teaching institution and have medical or nursing students, medical residents and fellows who are supervised by a physician providing clinical care, as well.
- **Here is a checklist of important items to bring with you to the visit:**
 - The completed **New Patient History Form** enclosed in this packet.
 - Any medical records from facilities other than Children's Colorado that have information related to the problem for which your child is being seen. This includes prior neurological or psychological assessments, EEG, CT/MRI or relevant lab results.

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- **It is very important for us to view your child's prior scans. Please note that we will NOT have access to any images or scans performed outside of Children's Hospital Colorado and Network of Care.** Please contact the facility that performed the original study to pick up a copy of the scan on a CD to bring with you to the visit.
 - Consider bringing a **video recording** of any spells or abnormal movements you are concerned about. If not recorded on a standard DVD, please bring a device which is capable of playing the recording at the time of the visit.
 - If your child wears glasses, contacts, a hearing aid, or uses special equipment like AFOs, please bring these with you to the visit.
 - **Please bring your child's medicines in their original containers** so that we can confirm the current dosing.

Thank you for taking the time to read these instructions. We hope that they help you to feel more prepared for your upcoming visit. If you have any additional questions about what is needed for your visit, please feel free to call us at 720-777-6895. We look forward to meeting you and your child.

Forms to complete prior to an appointment:

Patient History Form (attached)

This form reviews your child's health history, development and social situation. Please complete the form prior to your child's scheduled appointment and bring it with you to the visit.

Consent for Care

If a parent or legal guardian is not bringing the patient to their appointment or if the patient is a ward of the state, there must be a **signed written agreement** stating that the person accompanying the patient has permission to do so and is 18 years of age or older.

Arriving for an appointment:

Please arrive **30 minutes** in advance of your scheduled appointment time to allow for parking or use the valet service and to complete the check-in and registration process.

- **If you need to cancel or reschedule** your child's appointment, please notify us at least 24 hours in advance by calling 720-777-6895 and pressing Option # 1.
- **If you are going to be late**, please notify us by calling 720-777-6895 and pressing Option #1.
- If you **have not checked in by the time of your appointment**, we may not be able to see your child and rescheduling the appointment may be necessary.

Parking is provided in the visitor parking structure directly across (south) from the main entrance to the hospital. Valet parking is also available and is at the main entrance of the hospital. Both parking options are available to families with an appointment free of charge (**please bring parking garage ticket in for validation**; valet tickets do not need validation).

Checking in for an appointment:

The clinic is located on the 3rd Floor of the Outpatient Pavilion. When you enter the hospital through the main or outpatient doors you will see an information desk; the elevators for the Outpatient Pavilion are to the right (east) of both desks. When you exit the elevator on the 3rd floor, turn right (east) to find the check-in desk where you will complete the paperwork and registration process required to begin your visit.

Minors (any patient under the age of 18) must be accompanied by a legal guardian or an individual who is 18 years or older who is named in a **written agreement signed by the parent or legal guardian**.

Please bring (in addition to forms mentioned above):

- **Medical records, test results, imaging studies** (such as head CT or brain MRIs) on a disc, school records, or any other documentation that may provide more information to the patient's history. You may fax these documents in advance of the appointment to 720-777-7285, but please bring a copy of this paperwork and all imaging studies with you to the visit for our review. You must request the imaging studies from the facility where they were performed; we cannot request these for you.
- **Insurance card**. If a co-pay is required, this will be collected at the time of check-in.
- **Parking garage ticket** for validation at check-in.

Places to Stay Near Children's Hospital Colorado

If you or your family is not from Denver, it is very important that you are comfortable and oriented to the city during your visit to Children's Hospital Colorado - we'd like to help.

The Ronald McDonald House in Aurora: 932 Potomac Circle, Aurora, CO 720-324-2400

[The Ronald McDonald House](#) serves families with a seriously ill or injured child being treated at Denver area hospitals. Families wishing to stay must live at least 60 miles from The Ronald McDonald House. The cost is \$15 a night. The Ronald McDonald House is currently located about 8 miles east of the hospital and a shuttle is provided.

St. Christopher House: 1780 Lafayette St., Denver, CO 720-917-9900

Located in Downtown Denver, the cost is \$35 a night. A shuttle to Children's Hospital Colorado will be provided.

Hotels in the Area

When calling local hotels, be sure to ask about any special discounts provided for Children's Hospital Colorado families. If you need more options or details about rates, please contact Concierge Services at the hospital.

Crystal Inn 303-340-3800

5 miles from Hospital

3300 N. Ouray St.

Aurora, CO. 80011

Children's Hospital Colorado Rate: \$79

Amenities: Shuttle to the Airport, Free Wireless, Pool, Hot Breakfast

Embassy Suites Hotel 303-375-0400

5 miles from Hospital

4444 N. Havana St.

Denver, CO 80239

Children's Hospital Colorado Rate: \$105

Amenities: Shuttle to Hospital and Airport, Free Wireless, Cook to Order Breakfast included, Indoor Pool

Hilton Garden Inn 303-371-9393

6 miles from Hospital

16475 E. 40th Circle

Aurora, CO 80011

Amenities: Shuttle to the Airport, Free Wireless Internet, Refrigerator, Indoor Pool

Holiday Inn 303-371-9494

5 miles from Hospital

15500 East 40th Ave.

Denver, CO 80239

Children's Hospital Colorado Rate: \$89 for a standard room, \$159 for a suite
Amenities: Wireless Internet, Shuttle to Airport, Indoor Pool

Holiday Inn Express 303-369-8400

6 miles from Hospital

1500 S. Abilene St.

Aurora, CO 80012

Children's Hospital Colorado rate: \$89 standard, \$99 suite

Hyatt Place 303-371-0700

16250 East 40th Avenue

Aurora, CO 80011

Children's Hospital Colorado Rate: \$129

Amenities: Shuttle to Airport and Hospital, Free Wireless, Free Continental Breakfast

Timbers Hotel 1-800-844-9404 or 303-373-1444

3.5 miles from Hospital

4411 Peoria Street

Denver, CO. 80239

Children's Hospital Colorado rate: Studio \$109, Suite \$129

Amenities: Shuttle to Hospital and Airport, Fully-equipped kitchens, Wireless Internet, Complimentary Buffet Breakfast

For additional hotels, please visit Children's Hospital Colorado website at www.childrenscolorado.org.

Concierge Desk

Children's Hospital Colorado Concierge Desk can help you find area restaurants, services, or anything else that will reduce stress, ease your burden or make your time at the hospital more productive. Stop by our desk on the first floor of the 'The Link' between the hospital and Administrative Pavilion, call 720- 777-8029 or e-mail concierge@tchden.org for more information.

Family Services

Creative Play Center for Siblings

The Creative Play Center is staffed by a supervisor and trained volunteers and offers a free and safe play area for patients' brothers and sisters who are well. The Creative Play Center is located on the first floor, just off the west end of the 24/7 Fresh Marketplace. The center is available on a first-come, first-served basis for children up to 8 years old. Please call the main number at (720) 777-6999 and ask for the Creative Play Center if you have questions. Hours of operation weekdays are: 9am-12pm, 1-4pm, and 5-8pm.

Family Health Library

Children's Hospital Colorado health library is a fantastic resource for you to learn more about your child's condition, information on parenting and resources available in the community. Recreational reading for all ages and audio books are also available. The library is located on the 1st floor near the end of Boettcher Atrium. Hours of operation weekdays are Monday and Friday 9am to 4pm, Tuesday-Thursday 9am to 7pm.

Dining at Children's Hospital Colorado

Fresh Marketplace: Located on the first floor, the fun, bright environment of the Fresh Marketplace is a social place designed for patients, families, visitors and staff. You can choose from a variety of healthy and kid-friendly food at different stations. Options include:

- Authentic, wood-fired pizza
- Hot, homemade soup
- Pasta made with fresh ingredients
- Deli sandwiches made to order
- Create-your-own salads

Espresso and Gelato Bar: Located on the first floor

Vending Machines are located on the first floor, just off the west end of the 24/7 Fresh Marketplace as well as on each floor near the inpatient elevators.

The enclosed information and more is also available on our website at www.childrenscolorado.org